



Metropolitan Washington Regional Ryan White Planning Council			Meeting Minutes
Standing Committee	Planning Council		
Meeting Title - Type	Monthly Meeting		
Date / Time	August 30, 2012	5:00 pm-8:00 pm	
Location/Room	441 4 th Street, NW Rm. 1107 Washington DC		

ATTENDEES/ROLL CALL					
Planning Council Members	Present	Absent	Planning Council Members	Present	Absent
Bailey, Steve	x		Hixon, O. Xavier	x	
Bailous, Stephen	x		Hoover, David	x	
Bishop, Henry	x		Jackson, Herbert	x	
Black, Ralph	x		Kelly, Renee	x	
Blackmon, Alexis		x	Marachelian, Alis	x	
Brown, James	x		Moore, Tarsha		x
Callahan, Keith	x		Pilskaya, Anna		x
Cameron, Martha		x	Purdy, David	x	
Cauthen, Melvin		x	Roberts-Njoku, Cornett	x	
Chinn, Barbara	x		Santirosa, Yolanda		x
Davis, Reginald	x		Scheraga, Ronald	x	
Deely, Maureen	x		Scruggs, Linda		x
Dunnington, Geno	x		Solan-Pegler, Nicolette	x	
Fischer, Mark	x		Smith, E. Robert	x	
Fon, Shella	x		Smith, Tyranny	x	
Franks-Dunbar, Sharon	x		Spears-Johnson, Dedra	x	
Frazier, Debra	x		Swanda, Ron	x	
Hawkins, Patricia		EA			
Administrative Agent Representatives	Present	Absent	Administrative Agent Representatives	Present	Absent
Agar, Tim	x		Ramey, Devi	x	
Khalil, Amelia		x	Simmons, Michelle		x
Puranik, Rashmi		x			
Logistical/Technical Support			Logistical/Technical Support		
Harris, Sharron - TCBA	x		Weatherspoon, Octavia - TCBA	x	
Whitaker, Ashley - TCBA	x		Newman, Sherryl - TCBA	x	
Gantz-Mckay, Emily - Mosaica	x		Berl, Hila		x
HAHSTA Staff	Present	Absent	PC Staff	Present	Absent
Freehill, Gunther	x		Babb, Donald	x	



Guests			
Ronald Morgan	Toby Austin	Kim Battle	Jamal Spurlock
Danielle Pleasant	Bobbie Smith	Brandon Nichols	Zoe Clark
Jan Hendrik Van Leeuwen	Karen Hughey	Ronald King	Adrienne Jones
Wallace Corbett	Billie Tyler	Lora Morrow	Elizabeth Nash
Juan DeCosta	Joseph Henson		

HIGHLIGHTS
<ul style="list-style-type: none"> ○ Grantee and Administrative Agency Reports ○ Northern Virginia Reprogramming request ○ Adoption of EMA-Wide Directives ○ Approval of GY23 EMA-Wide Allocations

AGENDA	
Item	Discussion
Public Comment	No public comments were provided.
Call to Order	The meeting was called to order by Stephen Bailous, Chair, at 5:31pm
Review and Approval of the Agenda	<p>David Hoover motioned to approve the Agenda and Sharon Franks-Dunbar seconded.</p> <p>The Agenda was approved by consensus.</p>
Review and Approval of the Minutes	<p>The following changes were noted to the July 2012 Minutes:</p> <ul style="list-style-type: none"> • Pg. 3 – VA ADAP Update should say Steve Bailey not Steve Bailous • Pg. 3 – under Executive Report Heather Hauck is spelled incorrectly • Barbara Chinn was present • Pg. 5 – Sol Levin is spelled incorrectly • <p>David Hoover motioned to approve the June 2012 Minutes and Keith Callahan seconded.</p> <p>The July 2012 Minutes were approved by consensus.</p>
Executive Report	<p>Stephen Bailous, Chair, reported that the Planning Council Special Session meeting is tentatively scheduled for October 5, 2012.</p> <p>Mr. Bailous reported that the hiring of the two (2) Planning Council Support Staff is on track and moving forward. The positions are currently in the DC internal classification process.</p> <p>The passing of Dr. Elliott Bouvelle was highlighted. Funeral services for Dr. Bouvelle were held on August 29, 2012.</p> <p>Mr. Bailous and Mark Fischer noted that for the GY23 Part A Application, it is required that the Planning Council identify six (6) emerging populations with special</p>



	<p>needs. Using the 11 special populations presented in the 2012-2014 comprehensive plan, the following six populations were suggested for inclusion in the Part A application:</p> <ol style="list-style-type: none"> 1. African America MSM 2. African American Women 3. Immigrants (w/ special emphasis on African and Latino) 4. Seniors 50+ 5. Individuals transitioning in care 6. Homeless/Unstable Housing <p>Motion #1: Mark Fischer moved and David Purdy seconded to approve the six (6) emerging populations with special needs for inclusion into the GY23 Part A application.</p> <p>VOTE: Approve – All; Oppose -0; Abstain – 0 THE MOTION IS PASSED.</p> <p>Gunther Freehill noted that there are other sections in the application where other special populations can be highlighted.</p> <p>Bille Tyler suggested using the terminology of formerly incarcerated and not peri-incarcerated because it is offensive to the population affected.</p> <p>Geno Dunnington wanted to ensure that it was noted that there are two populations for consideration in the 50+ emerging populations which include long-term survivors as well as those recently diagnosed.</p>
<p>Grantee Report</p>	<p>GY23 – Part A Application Development Planning Gunther Freehill reported that the GY23 Part A application is now due on October 22, 2012 but the writing will continue to be completed on a faster timeline to allow for HAHSTA authority approval. Additionally, it has been agreed to allow the Planning Council to have a meeting with the grant writer to discuss parts of the application needed from the Planning Council.</p> <p>HRSA Objective Review Comments on GY22 Application Mr. Freehill noted that the objective review comments were not provided in time to assist in the planning of the priority setting and resource allocation (PSRA) process. He did urge the Planning Council to review to objective review comments.</p> <p>CARE Act – Part D Update Mr. Freehill noted that approximately 6 months ago, HRSA advised all Part D grantees to plan on closing doors. All the Part D grantee services were reassessed and advised to re-apply for funds. Locally, there have been changes among grantees; at least one (1) large grantee, with two separate grants, was discontinued. Grantees have been advised that there will be transitional funding available for Part</p>



	<p>D grantees to transition out. HAHSTA has invited Part D grantee to do an assessment of services, identify gaps and outline how HAHSTA may be able to assist them through the process, if possible. Mr. Freehill noted that the Part D services are in jeopardy and the services provided may look completely different next year. That set of services is in jeopardy. He reported that it appears that HRSA has determined that there is a need to shift the Part D services from children to youth. He urged the Planning Council to stay tuned to the information that is provided regarding the Part D programs transition.</p> <p>DC ADAP Update Mr. Freehill noted that to his knowledge, there have been no reports of clients dropping out of services as a result of the DC ADAP pharmacy network transition. To date, there are 18 pharmacies in the DC ADAP pharmacy network. The target total number of pharmacies is 24-25. Additionally, he noted that Medicaid beneficiaries on fee-for-service will go to the same pharmacies as the ADAP clients.</p> <p>Mr. Dunnington reported that the Consumer Access Committee has requested to receive transition information on the ADAP program for the period from April 2012- August 2012. Mr. Freehill noted that there is an ADAP quarterly report. Mr. Fischer stated that there are still only two (2) pharmacies located East of the River and inquired if there is a plan to increase that number. Mr. Freehill stated that the application process remains open and HAHSTA would like for as many pharmacies as possible to apply as a service provider. David Purdy acknowledged HAHSTA for the smooth ADAP transition.</p> <p>Mr. Freehill reported that as of Monday, there is a new drug approved by the FDA, a quad drug called StriBuild. An advantage of the new drug is that it is one-drug with four drugs incorporated. It is the hope that allowing clients to take one pill will increase treatment adherence. The drug appears to be cost neutral and should not have big cost implications for ADAP. The ADAP price has not been negotiated at this time. Have not had a client to drop out of services as a result of transition. 18 pharmacies currently.</p>
<p>Jurisdictional Reports</p>	<p>Suburban Maryland No additions were made to the Suburban Maryland fiscal narrative provided in the Planning Council documents. No questions were asked.</p> <p>Northern VA No additions were made to the Northern Virginia narrative provided in the Planning Council documents. No questions were asked.</p>
<p>Motions</p>	<p>Northern Virginia (NOVA) Re-programming Request Mr. Bailous brought forward the NOVA Re-programming request motion as moved for recommendation by the Executive Committee.</p> <p>Motion #1: Executive Committee moved and Ronald Scheraga seconded to approve the NOVA Re-programming request.</p>



VOTE:

Approve – 23; Oppose-0; Abstain -3

THE MOTION IS PASSED.

Adoption of EMA-Wide Directives

Mr. Fischer reviewed the final recommended directives prepared by the Ad Hoc Directives work group. Ronald Swanda stated that he has concerns regarding directive #7: Mandating provider cooperation with needs assessment and planning through RFA's and grant agreements. Devi Ramey, Suburban Maryland Administrative Agency, stated that this directive is a grants management issue and since the Planning Council is not the entity that directly funds the sub-recipients they are hesitant to require providers to participate in meetings for an outside entity because Prince George's County is the funding agent. Additionally, Mr. Freehill stated that this directive does not directly affect services or medical outcomes and therefore is not technically considered to be a service directive. Nicolette Solan-Pegler stated that the Planning Council should seek legal counsel and guidance from HRSA regarding the Planning Council's role and responsibility surrounding this particular directive. It was discussed and recommended to remove #7 from the directives until legal counsel and guidance is received.

The Council also debated directives #1: Expanding Medical Case Management capacity through the use of Assistant Case Managers, #11: Strengthening transition and retention services for youth/young adults moving to adult care, and #12: Strengthening transition and retention services for recently incarcerated clients. Great concern was raised regarding the lack of standards of care for the proposed positions in the directives. Several Council members also expressed that they feel these directives are still a work in progress. Wallace Corbett also stated that the Planning Council may want to wait to see how the Part D program changes before moving forward with youth transition services. The final recommendation was to make directives #1, #11, & #12 options under the current RFA for service categories.

Motion #2: Debra Frazier moved and Alis Marachelian seconded that the new RFA for Medical Case Management and Non-Medical Case Management should include system redesign to strengthen services to high risk/high need PLWH through the following options:

- The use of Case Manager Assistants, which might include the use of peers;
- Specific focus on strengthening transition and retention services for (NOT from) youth and young adults moving to adult care; and
- Specific focus on strengthening transition and retention services for recently incarcerated or peri-incarcerated clients.
- Attention to other identified high-risk/high need groups.



	<p>VOTE Approve – 19; Oppose – 3; Abstain – 5 THE MOTION IS PASSED.</p> <p>Approval of GY23 EMA-Wide Allocations There was brief discussion regarding the NOVA allocations. It was clarified that the funds allocated for pharmaceutical assistance (local) will be designated to provide bridge services. Additionally, it was stated that since there is no longer an ADAP crisis in Virginia, the service categories that were moved to HOPWA where allowable have now been shifted back to the appropriate Part A Regular service categories.</p> <p>Motion #3: So moved by Mark Fischer and seconded by Barbara Chinn to move adoption of the recommended GY23 EMA-Wide Allocations (to be implemented March 1, 2013).</p> <p>VOTE Approve – 27; Oppose -0; Abstain -1 THE MOTION IS PASSED.</p>
Committee Updates	Due to limited time, members were asked to review Standing Committee Minutes to determine the progress of the Committees.
ANNOUNCEMENTS	
HANDOUTS	
Agenda dated 8/30/2012 Minutes dated 7/26/2012 Membership Attendance letter VA ADAP Update EMA-Wide and Jurisdictional FOAC Reports through June 2012 Grantee/DC Fiscal Report Work Plan for CARE Act Part A Application HRSA/HAB Objective Review Committee Final Summary Report ADAP Pharmacy Directory – as of 8/27/2012 Suburban Maryland Regular and MAI FOAC Report through June 30, 2012 Suburban Maryland Client Utilization Suburban Maryland Actual Expenses Incurred through June 30, 2012 NOVA FOAC MAI Report through June 30, 2012 NOVA FOAC Part A Report through June 30, 2012 NOVA Client Utilization NOVA ADAP Client Characteristics Motion: NOVA Re-programming Request Motion: GY23 EMA-Wide Directives Motion: GY23 EMA-Wide Allocations Report of Topics Suggested for GY23 EMA-Wide Directives w/ Feedback from Grantee & Administrative Agents Specialized Correctional Transitional Programs	



Specialized Youth Transition Program
 Specialized High Risk HIV+ Transition Program
 GY23 Allocations Roll-Up Presentation and spreadsheets
 Standing Committee Minutes
 Identification of Emerging Population with Special Needs
 Notice of Elections and Call for Nominations for Community Co-Chair
 August 2012 – December 2012 Planning Council Calendar

ACTION ITEMS – Open

#	Item	Assigned To	Date Assigned	Due Date	Status

MOTIONS

#	Motion	Motioned By	2 nd By	Approved By
1	Move to approve the NOVA Re-programming request.	Executive Committee	Ronald Scheraga	Approve – 23; Oppose-0; Abstain -3 THE MOTION IS PASSED.
2	That the new RFA for Medical Case Management and Non-Medical Case Management should include system redesign to strengthen services to high risk/high need PLWH through the following options: <ul style="list-style-type: none"> • The use of Case Manager Assistants, which might include the use of peers; • Specific focus on strengthening transition and retention services for (NOT from) youth and young adults moving to adult care; and • Specific focus on strengthening transition and retention services for recently incarcerated or peri-incarcerated clients. • Attention to other identified high-risk/high need groups. 	Debra Frazier	Alis Marachelian	Approve – 19; Oppose – 3; Abstain – 5 THE MOTION IS PASSED.
3	Move adoption of the recommended GY23 EMA-Wide Allocations (to be implemented March 1, 2013).	Mark Fischer	Barbara Chinn	Approve – 27; Oppose -0; Abstain -1 THE MOTION IS PASSED.



MEETING ADJOURNED	8:00 pm
NEXT MEETING	September 27 at 5:15 pm Location: 441 4 th Street, NW Rm. 1107 Washington, DC. 20001